

**Blue Star Mothers of America, Inc.
National Executive Board
Minutes
Regular Board Meeting
Meeting Date: November 29, 2011**

Call to Order:

The November 29, 2011 monthly scheduled board meeting of the BSMA was held by electronic means (Go to Meeting) telephone and computer. The meeting convened at 8:39pm (EST), President Robin McCarthy presiding and Charilyn Damigo, Recording Secretary. A quorum was present.

Attendees:

Members in attendance:

President Robin Barnes-McCarthy	Dept of OH President Pat Pell
1 st Vice President Janet Broussard	Dept of OK President Cathy O'Shields
2 nd Vice President Rev. Lin McGee	Dept of MI President Kristine Wirgau
3 rd Vice President Teresa Bullock	Dept of MN President Jean Duane
Recording Secretary Charilyn Damigo	PNP Susan Naill
Financial Secretary Anne Parker	PNP Karen Stevens
Treasurer Julie Roberts	Chaplain Gloria Cervantes (opening prayer)

Absent:

4th Vice President (pro-tem) Rose Ann Elliott

Excused:

n/a

Prayer -- (Gloria Cervantes)
Pledge of Allegiance -- (Lin McGee)
Blue Star Mothers Preamble -- (Teresa Bullock)

Introduction of Jean Duane, Dept. of Minnesota's new President

Business

Minutes from the 10/25/11 meeting to be re-sent due to email problems. Approval postponed until next meeting.

Officer Reports

Department of Ohio (Pat Pell)

- \$10K grant received – now in the process of reviewing proposals for distribution.
- Review of several chapters' financials in process.

Department of Oklahoma (Cathy O'Shields)

- Participated in several Veterans Day events. Now gearing up for Christmas parades, care packaging & other events.

Department of Michigan (Kristine Wirgau)

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- Veterans Day events – many chapters having care packaging. Kristine has visited 2 chapters.
- The last remaining founding BSMA member passed away (MI2)

Department of Minnesota (Jean Duane)

- Emergency meeting was held to complete department elections. NP Robin McCarthy was in attendance.
- Robin sold 2 yearbooks & 26 candy bars!

TREASURER (Julie Roberts)

- All dept. monthly checks for membership & roster dues are completed. There are still 30 more checks to write to chapters – on hold until charters are completed.
- Will run spreadsheet for departments when website is back up. About 2800 lapsed members currently.

FINANCIAL SECRETARY (Anne Parker)

- Financial documents forwarded to Robin to be sent to everyone (not received due to email issues)
- 2 chapters have lost 501(c)3 status as a result of not filing properly with IRS. (IA1 & NC8)
- Anne suggests that the compliance spreadsheet also include evidence of 990 form.
- The Houston, TX chapter folded last night. They have been given instructions to send all financial records & money to Treasurer.
- Robin noted that she has also heard that 6 additional chapters in NC have received notice from NC Sect. of State
- AZ5 chapter has an issue with the State of AZ, information missing when chartered that has never been submitted.

First VP (Janet Broussard)

- All membership information was updated before the website went down.

Second VP (Lin McGee)

- Newsletter on hold because there's nowhere to post it or any way to email to/from chapters.
- Yearbook is also on hold because she can't do any of the work or take any of the online classes until she can access her email again.
- Yearbook Meeting Nov. 9 – needs NEB approval for 2 items:
 1. Online Form
MOTION: To formulate an online form on the national website for members to utilize to submit what the committee needs to make the yearbook completed. Motion is seconded and passes on vote.
 2. Cost of ads
MOTION: To have a full page ad \$300, half page ad \$180, quarter page ad \$100, business

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size \$50, page of one-liners \$5 each. Motion is seconded and passes on vote.

Third VP (Teresa Bullock)

- Teresa has not been able to get DOD notices out because of website, email issues (only 3 since website went down) but has been able to get emails on her personal email for Gold Star questions.
- Teresa has made contact with SOS (Survivor Outreach Services in Hawaii) and will be getting a list together for banner presentations. A chapter is pending in Hawaii which will be able to make presentations in the future.
- Teresa does research to make sure banners are being received by active duty deaths.

Fourth VP (Report by Robin McCarthy)

- Robin now has all files from Pattie Kelley.
- Checks found for CA31, IN12, WA5, OK21 but some charter information is still missing.
- OK22 has not sent in documentation yet because they had a problem with their checks – they can send in a money order.
- RoseAnn & Julie have been working on a spreadsheet to sort everything out.

Committee Reports

Finance Committee (Karen Stevens)

- There are currently 4 members: Karen Stevens, Anne Parker, Julie, Peggy McClenahan.
- MOTION: Motion made to put Pat Soler (CA) on the finance committee. Motion seconded & passes on vote.

Discipline Committee (Charilyn Damigo)

- AZ5 has been put on temporary suspension to protect their non-profit status. There are numerous issues to be sorted through and the chapter president has resigned due to health reasons.

Convention Committee—(Report by Robin McCarthy)

- "Save the Date" Aug. 1 – 4
- Anita Wagner (OH1) will be the convention chair
- Hotel in Cincinnati has been secured (Garfield Suites Hotel) – has all suites.
 - 1BR suite fits (2-3 people) \$99 +tax
 - 2BR suite (fits 4-5 people) \$109 +tax
 - No limit on number of people in each room if members want to bring airbeds, etc.
 - All suites have fully stocked kitchen/dining room
 - Up to 100 rooms available.
- Pre-convention NEB meeting will be held July 31.

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- \$110-125 convention registration expense.
- A 3BR presidential suite in penthouse has been donated. For every 20 rooms books they will donate another suite.
- Convention will be held at the Cincinnati Building (next to hotel) \$600/1st day, \$500/add. days for convention room
- Parking is located between the 2 buildings for \$6/day
- Riverboat cruise available for the Thursday Big Dipper event
- Shuttle available for airport, rides to ball games, events downtown
- Memorial service can be held in park across street from hotel

By-Laws Committee (Robin McCarthy)

- Chair – Katherine Venerable (CA)
- Final submission date: April 16, 2012

New Business

December NEB Meeting December 20, 7:30 pm EST

January NEB Meeting

MOTION: Hold a NEB mid-year meeting in Orlando, FL on Saturday, January 21, 2012, 10am – 6pm. Lodging for 1/20 & 1/21 will be paid by BSMA for NEB members. Motion seconded and passes on vote.

Members are invited to stay in Orlando from Jan 21-26 with lodging provided by Robin (3BR condo)

Closed Executive Session 10:30pm EST

Adjournment 11/30/12 12:07am EST